



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



January 14, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**30-DAY STATUS OF RECOMMENDATIONS MADE BY
THE CITIZENS' COMMISSION ON JAIL VIOLENCE**

On October 16, 2012, the Board requested the Los Angeles County Sheriff's Department (Department) report back on the status of recommendations made by the Citizens' Commission on Jail Violence (CCJV). For an historical account of all the recommendations, please refer to my October 8, 2013, response. Beginning with the November 12, 2013, response, I will limit the status updates to only those recommendations that are being funded or are still in the process of being implemented.

Should you have any questions or require additional information, please contact me or Assistant Sheriff Terri McDonald, at (213) 893-5001.

Sincerely,


LEROY D. BACA
SHERIFF

A Tradition of Service

STATUS OF RECOMMENDATIONS REGARDING THE JAIL SYSTEM

On October 8, 2013, the Board approved the first phase of funding for many of the remaining CCJV recommendations. The Department is currently in the process of implementing the phase one actions approved by the Board. Below is the current status of each of the remaining in progress recommendations.

Recommendation 3.8 - *PPI and FAST should be replaced with a single, reliable, and comprehensive data tracking system.*

The Department has named the future updated system as the Personnel Tracking Management System (PTMS). PPI staff provided an overview and demonstration for the PTMS developers so they could begin to familiarize themselves with the forms, reports, workflow, and business rules. This complex project is targeted for completion in late 2016.

Recommendation 3.12 - *The Board of Supervisors should provide funding so that the Department can purchase additional body scanners.*

The Department has successfully installed the first two scanners at the Inmate Reception Center (IRC). The Department is working on upgrading the current network infrastructure to accommodate the scanners and expects to begin training personnel on their use before our next report to the Board.

Recommendation 4.11 - *Management staff should be assigned and allocated based on the unique size and needs of each facility.*

The Department's analysis of Custody facility operations staff has been completed. The Implementation Monitor and consultants have concurred with the Department's proposal. The Department plans to meet with CEO staff prior to the next report to the Board.

Recommendation 4.12 - *LASD should create an internal Audit and Inspections Division.*

The Department has completed interviews for all sworn positions in the unit and will begin to transfer them in over the next couple of months. Interviews for professional staff are being conducted. The solicitation bid for the consultant auditor has been processed by the Internal Services Department (ISD) and is expected to close this month. Commander Ronene Anda has been appointed the commander in charge of the Inspectional Services Command.

Recommendation 6.3 - *Deputies and supervisors should receive significantly more custody specific training overseen by the Department's Leadership and Training Division.*

All sworn phase one personnel are now in place for the Custody Training and Standards Bureau. New staff members are being trained as the unit begins the process of creating an annual training plan for Custody personnel with an emphasis on ethics, mental health, and force. Several staff members visited the California Department of Corrections and Rehabilitation academy to gain insight into their training program and investigate new methods to incorporate into the Department's training. The proposed training plan will be

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finalized and discussed with the Implementation Monitor and Office of Inspector General (OIG) before our next report to the Board.

Recommendation 6.5 - *The number of supervisors to deputies should be increased and the administrative burdens on Custody supervisors should be minimized.*

On October 20, 2013, the Department began filling the new posts with overtime until promotions and transfers are completed. The lieutenant transfers were effective November 24, 2013. The Custody sergeant list was promulgated and 16 promotions were made effective January 5, 2014. Sergeant vacancies within Custody fluctuate continuously as personnel transfer into, and out of the division, as well as with promotions and retirements.

Recommendation 6.7 - *The Department should utilize more Custody Assistants.*

The Department presented its assessment to the Implementation Monitor and consultants and we are continuing to work on additional information to finalize this recommendation.

Recommendation 7.1 - *The investigative and disciplinary system should be revamped.*

The Internal Investigations Division Headquarters has transferred in two of their professional staff items and are in the process of interviewing for two more.

The Internal Criminal Investigations Bureau has reduced its average case completion time to 5.4 months and has reduced its average case load per investigator to 12.2 cases each.

The Advocacy Bureau has transferred in one sergeant and identified the second sergeant. They have requested and are still working with County Counsel to identify and select the two County Counsel attorneys.

The Internal Affairs Bureau (IAB) has trained five of the newly assigned sergeants in PPI. The sixth sergeant is scheduled for PPI training on February 25, 2014. Two of the six Sergeant Investigators have attended the Internal Affairs Seminar. Three Sergeant Investigators have been scheduled to attend the Internal Affairs Seminar February 10 -12, 2014. As of January 1, 2014, IAB will now conduct any administrative investigations that result from an incident involving a category 2 use of force.

The Department has also created a website that allows employees to anonymously report potential misconduct within the Department. A Department wide email was sent to all employees on December 23rd announcing the website's creation and instructions for its use.

Recommendation 7.8 - *Each jail should have a Risk Manager to track and monitor use of force investigations.*

The Division Risk Management Lieutenant met with members of the Department's Risk Management Bureau to discuss issues regarding tracking of claims and lawsuits, and

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defendant preparation. The Risk Management Bureau is developing a lawsuit/court testimony preparation class for Department members involved in lawsuits.

All Compliance Lieutenants have been scheduled for Use of Force Reporting and Administrative Investigations training.

Recommendation 7.14 - *The inmate grievance process should be improved and include added checks and oversight.*

The Custody Automated Reporting and Tracking System (CARTS) inmate complaint module and workflow was Installed and deployed at North County Correctional Facility and Pitchess Detention Center – North Facility. Developers worked to apply necessary changes to CARTS to certify the iPad's to be compatible with the latest Apple operating system release. Developers conducted system testing of the iPad application. Personnel worked to install mounting hardware at Century Regional Detention Facility and Men's Central Jail to house 20 iPads as part of the inmate complaint kiosk project. The Department is in the process of drafting a statement of work for acquiring professional services to assist and expedite full deployment of the iPads.

The Inmate Grievance Coordinator has established a working group that includes the Compliance Lieutenants to improve the inmate grievance system.

Recommendation 7.15 - *The use of lapel cameras as an investigative tool should be broadened.*

The Department has ordered additional CCTV cameras and plans are being completed for the installation of the additional cameras at Men's Central Jail (MCJ). New personnel have been selected and are currently in the hiring process. The purchase of storage equipment for phase one is being processed. Network and infrastructure upgrades for MCJ, Twin Towers Correctional Facility, Inmate Reception Center, and Century Regional Detention Facility are underway.